



CITY OF WOODBURN

TYPE I APPLICATION REQUIREMENTS:

ACCESS PERMIT TO A CITY STREET EXCLUDING A MAJOR OR MINOR ARTERIAL

REQUIRED SUBMITTALS:

- ☐ 1. Completed Uniform Application.
- ☐ 2. A complete building permit application; or a Site Plan.
- ☐ 3. Filing Fee: None.



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Description of Application Exhibits

Site Design Plan. [Not less than 15 copies to scale, folded to 8.5" x 11", and one reproducible, 8.5" x 11" copy.]

- a) Standard title block, excluding north arrow.
- b) Scale of 1" = 20' to 1" = 40'.
- c) Image Area: 250' from the perimeter of the subject property.
- d) Site Data [Depicted on plan and summarized in tabular form.]
 - i. Any proposed use limitation.
 - ii. Subject property. [Dimensions and area in square feet.]
 - iii. Building and parking envelope based on required setbacks.
 - iv. Yards/setbacks and buffer improvements. [Dimensions and improvement standards]
 - v. Residential units:
 - (1) Dwelling units. [Number and net density.]
 - (2) Living units. [Number and net density.]
- e) Data and information. [Shown on the plan.]
 - i. Top of bank and center line of water courses.
 - ii. Regulatory wetlands. [Wetlands shown on the Woodburn Wetlands Inventory that are within or about the subject property require a "wetlands delineation" prepared by the applicant, at the time of application.]
 - iii. 100 year flood plan.
 - iv. Rights of way and street improvements.



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File No: _____
Related Files: _____
Date Received: _____
Fees Received: _____

Community Development Department
270 Montgomery Street • Woodburn, Oregon 97071
Phone: 503-982-5246 • Fax: 503-982-5244 • Website Address: www.ci.woodburn.or.us

UNIFORM APPLICATION

(APLICACION UNIFORME)

General Information (Información General)

| | |
|--|---|
| Project location (Ubicación del Proyecto) _____ | |
| Property owner (Nombre del Propietario) _____ | Applicant (Solicitante) _____ |
| Mailing Address (Dirección Postal) _____ | Mailing Address (Dirección Postal) _____ |
| Telephone & Fax No. (Teléfono) _____ | Telephone & Fax No. (Teléfono) _____ |
| E-mail Address (Dirección Cibernética) _____ | E-mail Address (Dirección Cibernética) _____ |
| Comprehensive Plan Map Designation _____ Site Acreage _____ | |
| Zone Map Designation _____ Assessor's Map & Tax Lot No. _____ | |
| Description of the proposal (Descripción del proyecto) _____ _____ _____ _____ _____ _____ | |

Requested Review (Solicitud a Revisar)

| | | |
|--|--|--|
| 1 <input type="checkbox"/> ACCESS PERMIT TO CITY STREET | 13 <input type="checkbox"/> FORMAL INTERPRETATION OF THE WDO | 25 <input type="checkbox"/> REVOCATION OF PREVIOUSLY APPROVED PERMIT |
| 2 <input type="checkbox"/> ANNEXATION | 14 <input type="checkbox"/> MDP PRELIMINARY APPROVAL | 26 <input type="checkbox"/> SWOD PERMIT |
| 3 <input type="checkbox"/> APPEAL TO CITY COUNCIL | 15 <input type="checkbox"/> MDP FINAL PLAN APPROVAL | 27 <input type="checkbox"/> SPECIAL USE AS A CU |
| 4 <input type="checkbox"/> COMP. PLAN MAP CHANGE | 16 <input type="checkbox"/> MODIFICATION OF CONDITIONS | 28 <input type="checkbox"/> SUB. PRELIMINARY APPROVAL |
| 5 <input type="checkbox"/> CONDITIONAL USE | 17 <input type="checkbox"/> PARTITION PRELIMINARY APPROVAL | 29 <input type="checkbox"/> SUB. FINAL PLAT APPROVAL |
| 6 <input type="checkbox"/> DESIGN REVIEW RS & DUPLEX RESIDENTIAL DWELLINGS | 18 <input type="checkbox"/> PARTITION FINAL PLAT APPROVAL | 30 <input type="checkbox"/> TELECOMMUNICATION FACILITY, SPECIFIC USE AS A CU |
| 7 <input type="checkbox"/> DESIGN REVIEW | 19 <input type="checkbox"/> PHASING PLAN | 31 <input type="checkbox"/> TEMPORARY OUTDOOR PERMIT |
| 8 <input type="checkbox"/> EXCEPTION TO ST. ROW & IMPROVEMENT REQ. | 20 <input type="checkbox"/> PUD PRELIMINARY PLAN APPROVAL | 32 <input type="checkbox"/> TREE REMOVAL PERMIT |
| 9 <input type="checkbox"/> EXTENSION FOR A DEV. DECISION | 21 <input type="checkbox"/> PUD DESIGN PLAN FINAL APPROVAL | 33 <input type="checkbox"/> VARIANCE |
| 10 <input type="checkbox"/> FENCE & FREE STANDING WALL PRE-CONST REV. | 22 <input type="checkbox"/> PUD FINAL PLAN APPROVAL | 34 <input type="checkbox"/> ZONING ADJUSTMENT |
| 11 <input type="checkbox"/> GRADING PERMIT | 23 <input type="checkbox"/> LLA & CONSOLIDATION OF LOTS | 35 <input type="checkbox"/> ZONE CHANGE |
| 12 <input type="checkbox"/> HISTORIC OR ARCH. SIGNIFI. SITE, SPECIFIC CU | 24 <input type="checkbox"/> RS ARCH. STANDARDS SUBDIV. | 36 <input type="checkbox"/> OTHER: _____ |

Applicant Certification (Certificación del Solicitante)

I hereby declare that as applicant for this proposal, I have familiarized myself with the relevant provisions of the City of Woodburn Development Ordinance; and I have read the foregoing application and know the contents of the application to be true to the best of my knowledge (if applicant is not same as property owner, owner shall authorize applicant to represent his/her interest in the above referenced application by signing below). (Por la presente declaro que como solicitante de esta propuesta, me he familiarizado con las provisiones pertinentes a la Ordenanza de Urbanización de Woodburn; y he leído la aplicación anterior y sé que lo contenido es verídico a lo mejor de mi conocimiento (si el solicitante no es el dueño de la propiedad firmará abajo autorizando al solicitante a representar su interés en la aplicación precedente)

Owner (Firma del dueño) _____ **Applicant** (Firma del Solicitante) _____

Print Name (Escriba en letra de molde) _____ **Print Name** (Escriba en letra de molde) _____

Date (Fecha) _____ **Date** (Fecha) _____

STAFF USE ONLY *(Para Uso de Personal Solamente)*

Reviewed by: _____ Application Received: _____
(Revisado por) *(Fecha en que la aplicación fué recibida)*

Deemed Complete: _____ Zone: _____
(Aplicación) *(Zonificación)*

Vision Clearance: _____
(Visión de Paso Libre)

Notes: _____
(Notas)

Approved *(Aprobado)* _____ Denied *(Negado)* _____

Signature of Reviewer *(Firma del Examinador)*

Date *(Fecha)*

- v. Water, sanitary sewer and storm drainage facilities, easements and public utility easements.
- vi. Driveway access points and direction of traffic flow.



CITY OF WOODBURN

Type I Decisions. (Ministerial)

Type I decisions do not require interpretation or the exercise of policy or legal judgment in evaluating approval criteria. Because no discretion is involved, Type I decisions do not qualify as a land use, or limited land use, decision. The decision-making process requires no notice to any party other than the applicant. The Community Development Director's decision is final and not appealable by any party through the City land use process.